

CLINTON PRIMARY SCHOOL

Volunteer Role: Walking to swimming with classes

Without parental support for walking to swimming, it would be difficult to run this very important activity. All children should be taught to swim a length at primary school and your help enabling children to access swimming lessons is much appreciated.

Purpose of role:

Under the class teacher's guidance to:

- Ensure children are walking safely on the footpaths and across roads;
- Keep a wary eye on any hazards, as outlined in the risk assessment, and report to the teacher;
- Encourage children to remember their kits and help them to do shoe laces etc. (but not in changing rooms).

For your own safety and that of the children, there are safeguarding requirements set out in the Staff and Volunteers Code of Conduct:

- You will need to apply for a DBS certificate
- You will need to complete a 'disqualification by association' form
- You will need to read the Clinton Child Protection policy, 'Keeping Children Safe in Education', the Staff and Behaviour Policy (Code of Conduct) and the Clinton Volunteer Policy
- You will need to have a discussion with the headteacher about your motives for working with children
- You will work in an area which is not confined, with easy sightlines to other staff
- You will not be required to manage negative behaviour – this will be referred to the class teacher
- Confidentiality is important to safeguard children and their families, so please don't share sensitive information you may be party to.

Support for you in school:

Part of the swimming volunteer's role is to supervise children in the changing rooms at the start of each session. Please be vigilant that all interactions with children are in view of other parents and children and avoid, where possible, being alone with an individual. In unavoidable 1:1 situations give the child plenty of personal space and make yourself as visible to others as possible. As supervising adults for swimming lessons we are working as a team where safeguarding is concerned and can all contribute to keeping aware of situations where adults or children may be exposed to vulnerable situations. Any questions or concerns about swimming safeguarding please share, in the first instance with the supervising class teacher and if necessary to the school safeguarding officers Mr Pater or Mr Viner. Your first port of call, within the specification of the role described, is the class teacher.

If you are concerned about a child, please speak to Sam Pater or Gary Viner, as these are the designated people for Child Protection

If you, or a child you are working with, have a first aid need, the most qualified first aiders are: Susan Jones, Angela Fairbairn, Kim Meaden and Shelagh Boneham. Most staff in school have the 'First Aid at Work' qualification. At the swimming baths, the instructors are all First Aid trained.

If you are concerned about any health and safety issues, speak with Gary Viner, who is in charge of Health and Safety at school, or, Sam Pater, headteacher.

Please view all the relevant information and documents on our website, www.clintonprimary.co.uk : please follow the 'Volunteer page' link just below the 'Safeguarding' heading on the home page. Thank you.