

CLINTON PRIMARY SCHOOL

Volunteer Role: Accompanying Children on School Trips

In order to have the ratios recommended on school visits, we often ask for parent volunteers to help us. Children love to go on trips outside school and they benefit hugely from this type of experience. Without parent volunteers, it would often be impossible to reach these ratios so we appreciate your willingness to support us in this way.

Purpose of role:

Under the class teacher's guidance to:

- ensure children are walking safely on the footpaths and across roads;
- keep a wary eye on any hazards, as outlined in the risk assessment, and report to the teacher;
- help in a range of ways, as asked by the class teacher, to help the trip run smoothly.

Safeguarding requirements:

There are safeguarding implications attached to this role to keep you and the children you're accompanying safe:

- Where this is a one-off activity we will not require you to apply for a DBS disclosure but without that, you should not be alone with children. This means you should not accompany them to the toilet on your own.
- There are risk assessments produced for all visits and you should read these before the trip and adhere to them.
- You should not take photographs of any children other than your own unless asked to take photos, on a school camera, by a class teacher.
- Confidentiality is important to safeguard children and their families, so please don't share sensitive information you may be party to.

Support for you in school:

Your first port of call, within the specification of the role described, is the class teacher.

If you are concerned about a child, please speak to Sam Pater or Gary Viner, as these are the designated people for Child Protection

If you, or a child you are working with, have a first aid need, the most qualified first aiders are: Susan Jones, Angela Fairbairn, Kim Meaden and Shelagh Boneham. Most staff in school have the 'First Aid at Work' qualification. One member of staff on any school trip will have this qualification and you should make yourself aware of who that is.

If you are concerned about any health and safety issues, speak with Gary Viner, who is in charge of Health and Safety at school, or, Sam Pater, eadteacher.

Further relevant information and documents are on our website, www.clintonprimary.co.uk : please follow the 'Volunteer page' link just below the 'Safeguarding' heading on the home page.