

## **CLINTON PRIMARY SCHOOL**

### **Volunteer Role: Golden Learning Time**

Golden Learning time gives children the opportunity to learn some new skills from members of the school community. The children gain an appreciation of others in the community, they gain confidence from trying and succeeding at something new and they get to mix with other children across KS2.

#### **Purpose of role:**

As a leader of a group of children, you will:

- find out what children's interests are in a 'pre-meeting', within the scope of your activity / expertise / what's practical;
- plan the sessions you will lead and provide the resources (with school reimbursing cost if previously negotiated) ;
- lead sessions;
- report back on children's progress where requested by the headteacher.

#### **Safeguarding requirements:**

For your own safety and that of the children, there are safeguarding requirements set out in the Staff and Volunteers Code of Conduct:

- You will need to apply for a DBS certificate
- You will need to complete a 'disqualification by association' form
- You will need to read the Clinton Child Protection policy, 'Keeping Children Safe in Education', the Staff and Behaviour Policy (Code of Conduct) and the Clinton Volunteer Policy
- You will need to have a discussion with the headteacher about your motives for working with children
- You will work in an area which is not confined, with easy sightlines to other staff
- You will not be required to manage negative behaviour – this will be referred to the class teacher
- Confidentiality is important to safeguard children and their families, so please don't share sensitive information you may be party to.

#### **Support for you in school:**

Your first port of call, within the specification of the role described, is the headteacher.

If you are concerned about a child, please speak to Sam Pater or Gary Viner, as these are the designated people for Child Protection

If you, or a child you are working with, have a first aid need, the most qualified first aiders are: Susan Jones, Angela Fairbairn, Kim Meaden and Shelagh Boneham. Most staff in school have the 'First Aid at Work' qualification.

If you are concerned about any health and safety issues, speak with Gary Viner, who is in charge of Health and Safety at school, or, Sam Pater, headteacher.

**Please view all the relevant information and documents on our website, [www.clintonprimary.co.uk](http://www.clintonprimary.co.uk) : please follow the 'Volunteer page' link just below the 'Safeguarding' heading on the home page. Thank you.**